



**BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES**

383 KENNETH HAHN HALL OF ADMINISTRATION / LOS ANGELES, CALIFORNIA 90012

MEMBERS OF THE BOARD

GLORIA MOLINA  
YVONNE BRATHWAITE BURKE  
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MICHAEL D. ANTONOVICH

VIOLET VARONA-LUKENS, EXECUTIVE OFFICER  
(213) 974-1411

December 2, 2004

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**CONFLICT OF INTEREST AND DISCLOSURE CODE  
(ALL DISTRICTS)  
(3-VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the Conflict of Interest and Disclosure Codes listed on Attachment I to be effective the day following your Board's approval.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommendations are necessary in order to comply with the provisions of the Political Reform Act of 1974. In accordance with the Act, the Board of Supervisors must approve a Conflict of Interest and Disclosure Code for each local government agency for which the Board of Supervisors is the code reviewing body.

Pursuant to Government Code Section 87300, every agency must adopt and promulgate a Conflict of Interest and Disclosure Code that, as the code reviewing body for Los Angeles County, the Board of Supervisors must approve before the code can then take effect. In addition, pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when such amendments are necessitated by changed circumstances.

### Implementation of Strategic Plan Goals

Approval of the attached codes broadly supports the County Strategic Goal of Workforce Excellence.

The proposed amendments to these Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

### **FISCAL IMPACT/FINANCING**

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which designated employees are required to disclose financial interests at a level appropriate to their decision-making authority. These employees make or participate in the making of decisions that may have a foreseeable material effect on a financial interest. Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The code review staff recommends that your Board approve the newly adopted or amended Conflict of Interest and Disclosure Codes for the agencies listed below, pursuant to Government Code Section 87300.

#### ABC Unified School District

- Deletes the positions of *Director, Nutrition Services* and *Project Manager Planner* from the code. These positions were eliminated from the District's budget.

#### Arcadia Unified School District

- Modifies disclosure categories by omitting the definitions of investment and income.
- Changes the titles of two (2) positions.

Bassett Unified School District

- Modifies disclosure categories by omitting the definitions of investment and income.
- Changes the titles of four (4) positions.

Castaic Union School District

- Modifies disclosure categories by omitting the definitions of investment and income.
- Changes the titles of three (3) positions.
- Adds *Director of Facilities* to the code.

Children and Families First-Proposition 10 Commission (aka First 5-LA)

- Deletes *Senior Program Officer* and *Contract Administrator* from the code. The duties of both positions still exist but disclosure is captured under the *Program Officer* position.
- Changes the titles of two positions.
- Expands disclosure of *Director of Finance*.
- Adds the positions of *Director of Research & Evaluation*; *Director of Grants Management*; *Director of Government Affairs*; and *Director of Communications* to the code.
- Adds various positions found in Los Angeles Universal Preschool (LA-UP) under consultant's footnote.

Santa Clarita Community College District

- Modifies disclosure categories by omitting the definitions of investment and income.
- Changes the titles of four (4) positions.

The Honorable Board of Supervisors  
December 2, 2004  
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Alternate Public Defender  
Azusa Unified School District  
El Segundo Unified School District  
Military and Veterans Affairs  
Public Defender  
South State Cooperative Library System

- Modifies disclosure categories by omitting the definitions of investment and income.

### **IMPACT ON CURRENT SERVICES**

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 and will require the individuals designated in each agency's code to disclose appropriate economic interests in their Statements of Economic Interests.

Respectfully submitted,

**Violet Varona-Lukens**  
Executive Officer

Attachments (12)

c: Chief Administrative Officer  
County Counsel

## **ATTACHMENT I**

### Substantive Changes

ABC Unified School District  
Arcadia Unified School District  
Bassett Unified School District  
Castaic Union School District  
Children and Families First-Proposition 10 Commission (aka First 5-LA)  
Santa Clarita Community College District

### Delete Definitions of "Income", "Investment", and "Business Positions" (ONLY)

Alternate Public Defender  
Azusa Unified School District  
El Segundo Unified School District  
Military and Veterans Affairs  
Public Defender  
South State Cooperative Library System

Conflict of Interest Code  
of the

**ABC UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notes and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements from all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

## **ABC UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Designated positions in this category must report:

- A. Interest in real property located entirely or partly within district boundaries, or within two miles of District boundaries or of any land owned or used by the District. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- B. Investments in and business positions with and income from sources which:
  - 1. Are engaged in the acquisition or disposal of real property within the District.
  - 2. Are contractors or subcontractors which are engaged in work or services of the type used by the District, or
  - 3. Manufacture or sell supplies, books, machinery or equipment of the type used by the District.

#### **CATEGORY 2**

Designated positions in this category must report investments in and business positions with and income from sources which:

- A. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or
- B. Manufacture or sell supplies, books, machinery or equipment of the type used by the department, which the designated person manages or directs. For the purpose of this category, a principal's department is his/her entire school.

#### **CATEGORY 3**

Individuals who perform under contract the duties of any designated position shall be required to file statements of Economic Interest disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interest by providing information, advice, recommendation or counsel to the agency which could affect financial interest, shall be required to file statements of Economic Interest, unless they fall within the Political Reform Acts exceptions to the definition of consultant. The level of disclosure shall be determined by the executive officer (or head) of the agency.

**ABC UNIFIED SCHOOL DISTRICT**

**EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Assistant Superintendent, Academic Services	1
Director, Human Resources	2
Director, Child Development Programs	2
Director, Schools	2
Director, Purchasing/Facilities	2
Director, Maintenance, Operations, Transportation and Facilities	2
Director, Pupil Support Services	2
Director, Special Projects and Services	2
Director, Information and Technology	2
Supervisor, Purchasing	2
Supervisor, Transportation	2
Supervisor, Grounds and Building Services	2
Manager, Information and Technology	2
Manager, Maintenance Services	2
Risk Manager	2
Purchasing Buyers	2
Consultant	3



**ABC UNIFIED SCHOOL DISTRICT**

**EXHIBIT "B" (Continued)**

**Officials Who Manage Public Investments**

It has been determined that the positions listed below manage public investments and must make disclosure pursuant to Government Code Section 87200 et. seq.

Governing Board Members

Superintendent

Deputy Superintendent

Chief Financial Officer

Amended:

Conflict of Interest Code  
of the

**ALTERNATE PUBLIC DEFENDER**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notes and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements from all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

## **ALTERNATE PUBLIC DEFENDER**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclose category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individual who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## ALTERNATE PUBLIC DEFENDER

### EXHIBIT "B"

#### **Designated Positions**

#### **Disclosure Codes**

Alternate Public Defender

1, 2, 3

Chief Deputy

1, 2, 3

Administrative Deputy

1, 2, 3

Division Chief

1, 4

Head Staff Services

1, 4

Consultants

5

Amended:

Conflict of Interest Code  
of the  
**ARCADIA UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

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The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

## **ARCADIA UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclose category.

#### **CATEGORY 5**

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In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## ARCADIA UNIFIED SCHOOL DISTRICT

### EXHIBIT “B”

<u>Designated Position</u>	<u>Disclosure Categories</u>
Members, Board of Education	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent, Business Services	1, 4
Deputy Superintendent, Educational Services	4
Director/ Technology and Information Services	4
Director, Maintenance/Operations/Transportation	1, 4
Business Manager	4
Director, Food Services	4
Consultants	5

Amended:

Conflict of Interest Code  
of the  
**AZUSA UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notes and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

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The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)



## **AZUSA UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## **AZUSA UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members of Board of Education	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent Student Achievement and Education Services	4
Deputy Superintendent Human Resources	4
Assistant Superintendent/Business Services	2, 3
Director, Human Resources	4
Director, Fiscal Services	4
Director, Student Achievement K-5	4
Director, Student Achievement 6-12	4
Senior Director, Pupil Personnel Services	4
Director, MIS/Technology	4
Director, Maintenance, Operations and Transportation	4
Director, Facilities and Construction	4
Director, Nutrition Services	4
Consultant	5

Amended:

Conflict of Interest Code  
Of the  
**BASSETT UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notes and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

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The agency shall retain the originals of statements from all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

## **BASSETT UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclose category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**BASSETT UNIFIED SCHOOL DISTRICT**

**EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Governing Board Member	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent of Human Resources Development	1, 2, 3
Assistant Superintendent, Business Services	1, 2, 3
Director of Instructional Services and State and Federal Projects	4
Director of State and Federal Projects	4
Director of Food Services	4
Director of Fiscal Services	4
Director of Facilities Development and Transportation	4
Consultant	5

Amended:

Conflict of Interest Code  
of the

**CASTAIC UNION SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notes and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

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The agency shall retain the originals of statements from all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

## **CASTAIC UNION SCHOOL DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclose category.

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In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## **CASTAIC UNION SCHOOL DISTRICT**

### **EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Board Members	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent of Business and Administrative Services	1, 2, 3
Director of Curriculum and Instruction	4
Director of Fiscal Services	4
Director of Student Support Services	4
Director of Facilities	4
Coordinator of Maintenance, Operations and Transportation	4
District Library/Technology Media Specialist	4
Consultant	5

Amended:



Conflict of Interest Code  
of the

**EL SEGUNDO UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notes and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

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The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

## **EL SEGUNDO UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

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Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## EL SEGUNDO UNIFIED SCHOOL DISTRICT

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member, Board of Education	1, 2, 3
Superintendent of Schools	1, 2, 3
Assistant Superintendent Educational Services	4
Executive Director, Administrative Services	4
Director of Fiscal Services	4
Coordinator, Food Services	4
Purchasing Agent	4
Consultant	5

Amended:

Conflict of Interest Code  
of the

**LOS ANGELES COUNTY CHILDREN AND FAMILIES FIRST –  
PROPOSITION 10 COMMISSION  
(Aka First 5-LA)**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section  
18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notes and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements from all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

**LOS ANGELES COUNTY CHILDREN AND FAMILIES FIRST –  
PROPOSITION 10 COMMISSION  
(Aka First 5-LA)**

**EXHIBIT “A”**

**CATEGORY 1**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from any entities that provide services of the type, which are eligible to receive Proposition 10 funding.

**CATEGORY 2**

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

**CATEGORY 3**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated position assigned to this disclosure category.

**CATEGORY 4**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**LOS ANGELES COUNTY CHILDREN AND FAMILIES FIRST –  
PROPOSITION 10 COMMISSION  
(Aka First-LA)**

**EXHIBIT “B”**

<u>Designated Position</u>	<u>Disclosure Categories</u>
Board of Commissioners	1, 2, 3
Ex-Officio Representatives	1, 2, 3
Executive Director	1, 2, 3
Legal Counsel	1, 2
Director of Management Services	1, 2, 3
Human Resources Manager	3
Director of Planning & Development	1, 2
Program Officers	1, 2
Director of Finance	1, 2, 3
Director of Research & Evaluation	1, 2, 3
Information Technology Manager	3
Research Analysts	3
Director of Grants Management	1, 2, 3
Director of Government Affairs	1, 2, 3
Director of Communications	1, 2, 3
Communications Officers	3
Operations Coordinator	3
Consultants*	4

\* A list of the individuals currently required to file disclosure under this category and their respective levels of disclosure is on file in the Commission’s Executive Director’s Office. This list includes, but is not limited to the following Los Angeles Universal Preschool Organization (LA-UP) positions:

- Board of Directors
- Chief Executive Officer
- Chief Operating Officer
- Chief Financial Officer
- Legal Counsel
- Vice-President-Public Affairs
- Vice-President-Strategic Initiatives
- Vice-President-Programs/ Service Delivery
- Vice-President-Communications
- Vice-President-Information Technology
- Vice-President-Family Services
- Vice-President-Finance
- Program Managers
- Directors

Approved

Conflict of Interest Code  
of the

**MILITARY AND VETERANS AFFAIRS, DEPARTMENT OF**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notes and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

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The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

## **MILITARY AND VETERANS AFFAIRS, DEPARTMENT OF**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

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#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclose category.

#### **CATEGORY 5**

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**MILITARY AND VETERANS AFFAIRS, DEPARTMENT OF**  
**EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Department Head	1, 2, 3
Supervisor, Veterans Services	1, 2, 3
Supervisor, Patriotic Hall	1, 2, 3
Administrative Assistant II, Financial Management	2, 3
Consultant	5

Amended:

Conflict of Interest Code  
of the  
**OFFICE OF PUBLIC DEFENDER**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

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(6/02) (Rev.)

## **PUBLIC DEFENDER**

### **EXHIBIT "A"**

#### **CATEGORY 1**

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## **PUBLIC DEFENDER**

### **EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Public Defender	1, 2, 3
Chief Deputy Public Defender	1, 2, 3
Assistant Public Defender	1, 2, 3
Administrative Deputy	1, 2, 3
Head, Management Services	4
Bureau Chief	2, 3
Division Chief	2, 3
Departmental Data Processing Manager	4
Consultant	5

Amended:

Conflict of Interest Code  
of the

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

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(6/02) (Rev.)

## **SANTA CLARITA COMMUNITY COLLEGE DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

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## **SANTA CLARITA COMMUNITY COLLEGE DISTRICT**

### **EXHIBIT "B"**

#### **Designated Positions**

#### **Disclosure Categories**

Vice President, Business Services	1, 2, 3
Vice President, Institutional Development, Technology & Online Services/Interim Asst. Superintendent	1, 4
Dean, Physical Plant and Facilities Planning	4
Director, Contracts and Procurement	4
Consultant	5

#### **Officials Who Manage Public Investments**

It has been determined that the positions listed below manage public investments and will file Statements of Economic Interests pursuant to Section 87200 of the Political Reform Act:

Board of Trustees

Superintendent-President

Amended:

Conflict of Interest Code  
of the

**SOUTH STATE COOPERATIVE LIBRARY SYSTEM**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

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(6/02) (Rev.)



## **SOUTH STATE COOPERATIVE LIBRARY SYSTEM**

### **EXHIBIT "A"**

#### **CATEGORY 1**

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## **SOUTH STATE COOPERATIVE LIBRARY SYSTEM**

### **EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Consultant	5
Administrative Council Members	1, 2, 3
Administrative Coordinator	1, 2, 3
Reference Coordinator	4

Amended: